

City of Flagstaff

2015/2016 Annual Action Plan CDBG Proposal Process



Leah Bloom - Housing and Grants Administrator
Sarah Darr - Deputy Housing Director
April 14, 2015

TONIGHT



1. Brief Re-cap on CDBG
2. CDBG Process
3. Allocation Overview
4. Proposals Received
5. Funding Recommendation
6. Requesting Council Input for Resolution No. 2015-14 (May 5 Council Meeting)

CDBG OVERVIEW

Federal grant program administered by the Department of Housing and Urban Development (HUD).

National and Primary Objective

The development of viable urban communities through the provision of the following, principally for low and moderate income persons:

- Decent housing
- A suitable living environment
- Economic opportunity

CDBG OVERVIEW

The funding can be allocated as City Council determines based on council priorities and

- Needs identified in the Consolidated Plan
- One or more of the Primary Objectives
- The National Objective

COUNCIL DIRECTION AND STAFF RESPONSIBILITIES

Council CDBG Priorities Established January 2015

- Housing
- Homelessness
- Neighborhood Revitalization
- Mentally ill and/or Serial Inebriate Population

City Staff Responsibilities

- Conduct proposal process
- Determine activity eligibility
- Assess activity viability
- Conduct agency risk assessment
- Provide recommendations to the City Council

PUBLIC PARTICIPATION PROCESS

Completed

Public Meetings

- February 3, 2015
- March 19, 2015

Open Proposal Process

- February 3 – March 3, 2015

Draft Annual Action Plan for Public Comment

- March 1 – April 1, 2015

Proposal Ranking Committee with Citizens & Staff

- March 23, 2015

PUBLIC PARTICIPATION PROCESS

Upcoming

City Council Work Session

- Today

City Council Resolution Consideration

- May 5, 2015

Annual Action Plan due to HUD

- May 15, 2015

5 Year Consolidated Plan

- May 2016

PROPOSAL SCORING CRITERIA EXAMPLES

Ranking Committee considers each proposal and scores them based on items such as:

- National and Primary Objectives
- Meeting needs in the Consolidated Plan
- Council's CDBG Priorities
- Target Neighborhood Location
- Community Need and Collaboration
- Budget
 - Leverage
 - Cost Effectiveness
- Capacity and Timeliness

2015 FUNDING BREAKDOWN

| | |
|--------------------------|---------------------|
| 15/16 Entitlement | \$579,591.00 |
|--------------------------|---------------------|

| | |
|----------------------------------|---------------------|
| Prior Year Program Income | \$215,484.77 |
|----------------------------------|---------------------|

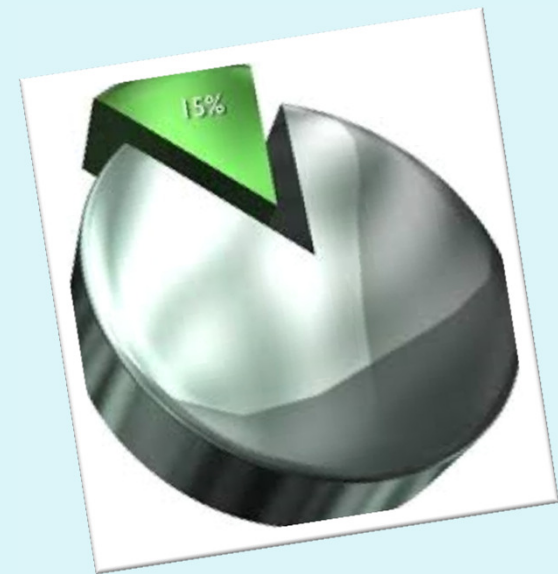
| | |
|--------------------------|--------------------|
| Reallocated Funds | \$20,273.12 |
|--------------------------|--------------------|

| | |
|--------------|---------------------|
| Total | \$815,348.89 |
|--------------|---------------------|

DISTRIBUTION ALLOWED BY HUD

Distribution

- Public Service activities (15% cap)
- Administration (20% cap)
 - 5-year Consolidated Plan is due May 2016
- The rest may be spent on eligible activities



HOW MUCH MONEY ARE WE TALKING ABOUT?

| | |
|-------------------------------------|---------------------|
| <u>15/16</u> CDBG Allocation | \$579,591.00 |
|-------------------------------------|---------------------|

| | |
|---|---------------------|
| Program Income and Reallocated Funds | \$235,757.89 |
|---|---------------------|

| | |
|------------------------|---------------------|
| Total Available | \$815,348.89 |
|------------------------|---------------------|

HOW MUCH MONEY ARE WE TALKING ABOUT FOR EACH CATEGORY?

| | |
|---------------------------------|---------------------|
| Public Service (15% cap) | \$106,400.00 |
|---------------------------------|---------------------|

| | |
|---------------------------|---------------------|
| Housing Activities | \$550,948.89 |
|---------------------------|---------------------|

| | |
|--|---------------------|
| Admin/Grant Compliance and Indirect (20% cap) | \$158,000.00 |
|--|---------------------|

- ***Estimated City Indirect at 7.86% = \$45,556***
 - ***Admin/Grant Compliance = \$112,444***
- Consolidated Plan Due in May 2016***

PUBLIC SERVICE PROPOSALS

| <u>Agency</u> | <u>Proposal/Project</u> | <u>Request</u> | <u>Ranking</u> |
|----------------------------|---|-----------------------|-----------------------|
| DNA People Legal Service | Housing Legal Assistance | \$11,400 | 108 |
| Catholic Charities | Homeless Outreach Operations | \$45,000 | 102 |
| Flagstaff Shelter Services | Operational Assistance for Housing Services | \$50,000 | 94 |
| Coconino County | Housing Stabilization | \$100,000 | 90 |
| Northland Hospice | Medication Coverage | \$20,000 | 77 |
| Total: | | \$226,400 | |

HOUSING PROPOSALS

| <u>Agency</u> | <u>Proposal/Project</u> | <u>Request</u> | <u>Ranking</u> |
|---------------------------------------|---------------------------------------|----------------|----------------|
| Housing Solutions of Northern Arizona | Affordable Rental Development | \$205,000 | 103 |
| Northland Family Help Center | Shelter Renovation | \$25,408 | 88 |
| The Guidance Center | ADA Improvement Project | \$69,051 | 82 |
| Catholic Charities | Bridge House Rehabilitation | \$113,000 | 75 |
| City of Flagstaff | Owner Occupied Housing Rehabilitation | \$150,000 | NR |
| Total: | | \$562,459 | |

PUBLIC SERVICE RECOMMENDATIONS

15% = \$119,261

| <u>Agency</u> | <u>Proposal/Project</u> | <u>Request</u> | <u>Recommendation</u> |
|---|---|----------------|-----------------------|
| DNA People's Legal Services | Housing Legal Assistance | \$11,400 | \$11,400 |
| Catholic Charities | Homeless Outreach Operations | \$45,000 | \$45,000 |
| Flagstaff Shelter Services | Operational Assistance for Housing Services | \$50,000 | \$50,000 |
| Total | | | \$106,400 |
| Remainder will go to Housing Activities | | | \$12,861 |

HOUSING ACTIVITIES RECOMMENDATIONS

Total Available Housing Funding: \$550,948.57

| <u>Agency</u> | <u>Proposal/Project</u> | <u>Request</u> | <u>Recommendation</u> |
|---------------------------------------|---------------------------------------|----------------|-----------------------|
| Housing Solutions of Northern Arizona | Affordable Rental Development | \$205,000 | \$205,000 |
| Northland Family Help Center | Shelter Renovation | \$25,408 | \$25,408 |
| The Guidance Center | ADA Improvement Project | \$69,051 | \$69,051 |
| Catholic Charities | Bridge House Rehabilitation | \$113,000 | \$113,000 |
| City of Flagstaff | Owner Occupied Housing Rehabilitation | \$150,000 | \$138,489.57 |

NEXT STEPS

- **Tonight**
 - Council Input for Resolution No. 2015-14
- **May 5, 2015**
 - Council Consideration of Resolution No. 2015-14
- **May 15, 2015**
 - Submission of Annual Action Plan to HUD